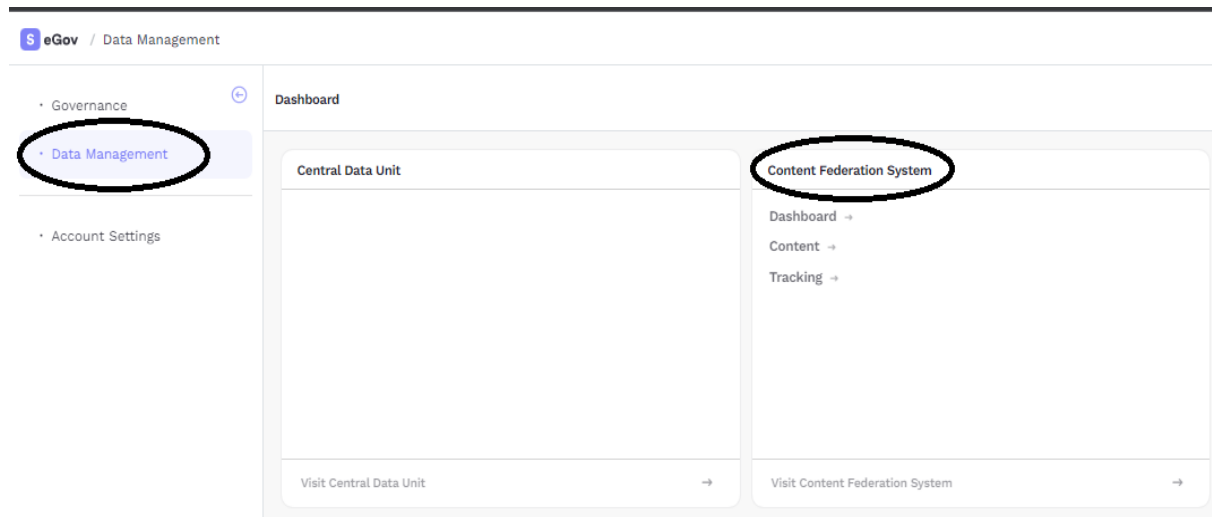


# Content Federation System

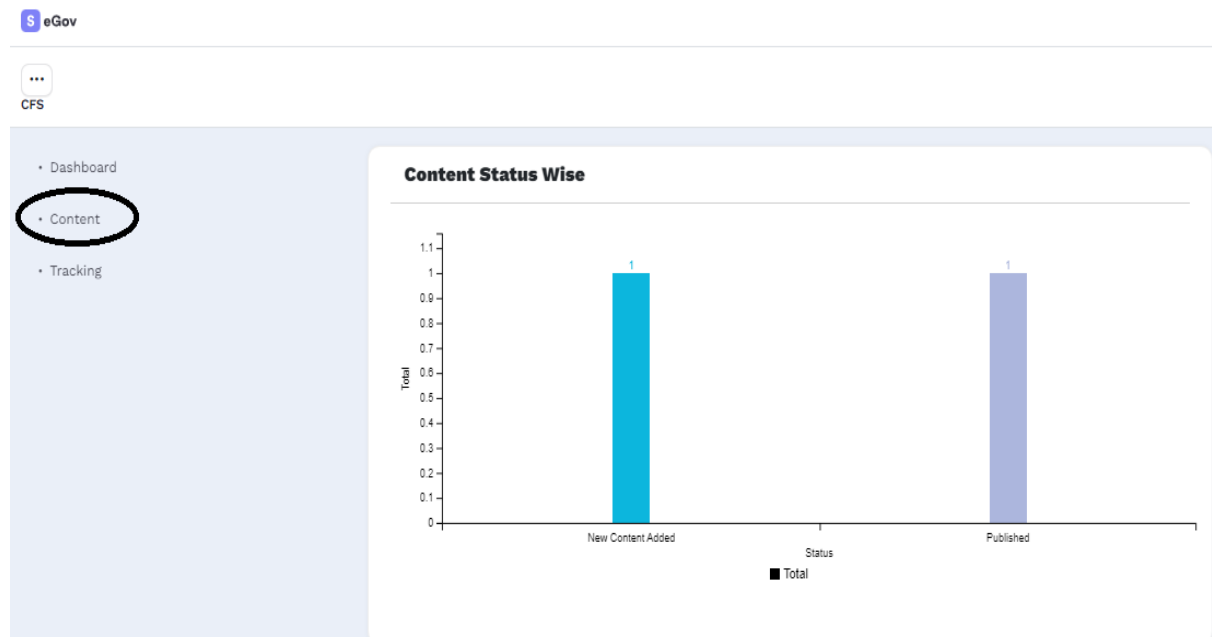
The document is a complete guide for the Content Federation System (CFS) module on Samarth to manage web content, for uploading on DU website.

## How to Use

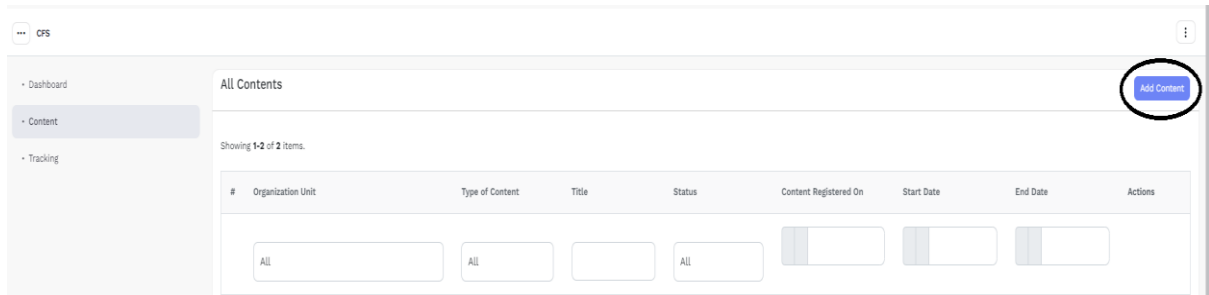
This module is available under Data Management tab.



After opening the dashboard click on the "Content" tab.



After clicking the content tab click on "Add Content" tab (right side on the top) to create a content.



After clicking the "Add Content" tab a form will open like this user can create a document and send it for publishing on DU website.

The screenshot shows the 'Add Content' form. It includes the following fields and controls:

- Type of Content \***: A dropdown menu with 'Select' as the current value.
- Title \***: A text input field.
- Description \***: A rich text editor with a toolbar containing 'File', 'Edit', 'View', 'Format', and an 'Upgrade' button. The editor contains the letter 'p'.
- Start Date \***: A date picker with the placeholder text 'Enter Event Start Date'.
- End Date**: A date picker with the placeholder text 'Enter Event Start Date'.
- Post Expiration Date (Post Will be moved to Archive, once the date is exceeded)**: A date picker with the placeholder text 'Enter Event Start Date'.
- At the bottom, there are two buttons: 'Add' (blue) and 'Cancel' (white).

Fill the form and click on the "Add File" tab.

The screenshot shows a web interface for 'Testing For Web Advertisement'. The form includes the following fields and buttons:

- Submitted By:** SECTION OFFICER (Delhi University Computer Centre)
- Organization Unit:** Delhi University Computer Centre
- Type of Content:** Advertisement - Department
- Title:** Testing for web advertisement
- Description:** ddd
- Status:** New Content Added
- Files:** View File 1, Delete, Add File
- Buttons:** Update, Submit to The University

Just click on the "Add File" tab which is available on the right side of the bottom. User can also update his content before submitted it. Once user submitted the content it cannot be edited or updated.

After adding the file click on the "Submit to the University" tab which is showing on the right side on the top and submit the content.

## Tracking

User can keep track of various contents that are published in the CFS Module.

The screenshot shows the 'Tracking' page in the CFS module. The sidebar has 'Tracking' selected. The main content area displays a table with the following structure:

#	Content	Organisation Unit	Status	Comments	Date of Action	Details

Click on the "Tracking" tab.

Users can view the lifecycle of the content and can view the status.