

# Step by Step Guide to Create and Publish Tender



# Agenda

- Login
- Getting Started
- Tender Creation
- Tender List
- Basic Details
- Cover Details
- NIT Document
- Adding Work Item Documents
  - Work Item Details
  - Fee Details
  - Critical Dates
  - Bid Opener Selection
  - Work Item Documents
- Publish tender



# The Merits of GePNIC system are:

- Free portal Registration and no Charges levied for using CPP portal.
- Offers equal opportunity to all to submit their offers.
- Encourages maximum participation, competition and hence better terms.
- Is free from favoritism and eliminates /reduces the scope for Tender Inviting Authorities (TIA) to indulge in unfair practices and also
- Brings in transparency in the whole tendering process of the Government.

# Pre-requisites for using CPP Portal:

- A computer system with at least 1 GB RAM and Internet Connectivity.
- Internet Explorer 7.0 or Mozilla Firefox 3.0 or above.
- Internet Connectivity with at least 256 Kbps connectivity.
- Java Run Time Engine (JRE - 1.6.0) or higher.



### Documents

[Instructions related to CPPP](#)

[Rules and Procedures](#)

[Downloads](#)

### Related Links

[Tender Related Links](#)

[India.gov.in](#)

[GoI Directory](#)

### Search the Tender

[Tender Search](#)

[Latest Active Tender](#)

[Tender Closing Today](#)

[Closing within 7 days](#)

[Closing within 14 days](#)

### What's New

[Recent Posts](#)

## Welcome to Central Public Procurement Portal

[Click here to view the Latest Active Tenders](#)

[Click here for ePublishing](#)

The Central Public Procurement Portal of Government of India facilitates all the Central Government Organizations to publish their Tender Enquiries, Corrigendum and Award of Contract details. The system also enables the users to migrate to total electronic procurement mode.

The primary objective of this portal is to provide a single point access to the information on procurements made across various central government organizations.

[Training Schedule on Central Public Procurement Portal](#)  
[List of registered Nodal Officers for ePublishing the tenders](#)  
[XML Upload steps - CPP Portal](#)

**GO TO HOME PAGE OF CPPP PORTAL WITH  
 URL -<http://eprocure.gov.in>**

### ePublish / eProcure

[ePublishing](#)

[eProcure](#)

### Help

[About Portal](#)

[Help for Dept. Users](#)

[Training Details](#)

### FAQ

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### Calendar

October 2012

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



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## Welcome to Central Public Procurement Portal

**Click on the applicable mode : ePublishing or eProcure**

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**GETTING STARTED**

**CPPP-HOMEPAGE**

## ePublish / eProcure

[ePublishing](#)

[eProcure](#)

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28	29	30	31			

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Reports

Tenders by Location

Tenders by Organisation

Tenders by Classification

Tenders in Archive

Tenders Status

Cancelled Tenders

Downloads

Announcements

Awards

Site compatibility

**india.gov.in**  
 The national portal of India

**Tenders INDIA**

**Welcome to eTendering System**

The eSubmission Tender System of India enables the user to view the details of the tender and then submit the bids online through this Central Public Procurement Portal.

**Latest Tenders**

Tender Title	Reference No	Closing Date	Bid Opening Date
lane road on NH 54B in the state of Mizoram	IKQP From 0700 to 2700NH on NH 54B in Mizoram	03-Dec-2012 12:00 PM	03-Dec-2012 02:00 PM
7. Procurement of audio video annlysis and enhancement system	D/21013/3222/11/12-12-11/P-1	23-Nov-2012 03:00 PM	23-Nov-2012 03:30 PM
8. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF	PNME/3915/E/927/AMC-		

**Latest Corrigendums**

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
messaging tender no. NIC/TPS/2012/09.	NIC/TPS/2012/09	12-OCT-2012 12:30 PM	12-OCT-2012 03:00 PM
8. CRITICAL DATE	FAGMIL-18/4/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM
9. CRITICAL DTAE	FAGMIL-18/3/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM
10. CRITICAL DATE	FAGMIL-18/2/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM

**Certifying Agency**



**Tender Creator logs in using login ID and Password.**

**User Login**

Login ID \*

Password \*

**Login**

[Click here to Enroll](#)  
[Forgot / Unblock Password?](#)

Search with Tender Reference no/tender id/Title/Description

**Tender Search**

Advanced Search

- [Help For Contractors](#)
- [Help For Department Users](#)
- [Information About DSC](#)
- [FAQ](#)
- [Feedback](#)
- [Resources Required](#)
- [Bidders Manual Kit](#)

**CPPP e-Procurement HOMEPAGE**



16-Jul-2012

[Latest Active Tenders](#) | 
 [Tenders by Closing Date](#) | 
 [Corrigendum](#) | 
 [Bid Awards](#) | 
 [CPPP Home](#)

[Home](#) | 
 [Contact Us](#) | 
 [SiteMap](#)

02:30 PM

- Reports
- Tenders by Location
- Tenders by Organisation
- Tenders by Classification
- Tenders in Archive
- Tender Notices/Displays
- Tender Related Links
- Tenders Status
- Cancelled Tenders
- Downloads
- Announcements
- Awards
- Site compatibility
- The national portal of India
- Tamil Nadu Government Portal
- 

**Digital Certificate Authentication**

Welcome EC Dep Four,

S.No	Alias Name	Certificate Type	Expiry Date	Interim Days	Status
1.	AMIT KHARBANDA	Signing	15-May-2014 05:32 PM	575 days 17:32:10	Live
2.	AMIT KHARBANDA	Encipherment	16-May-2014 04:38 PM	576 days 16:38:47	Live

You have registered with DSC, Please insert your DSC card for authentication.  
 Then click the Login button to proceed

**LOGIN**    **Cancel**

**Click the  
Login Button**

**PHYSICALLY INSERT THE DSC TOKEN IN THE  
COMPUTER AND CLICK ON LOGIN. WHEN  
PROMPTED, ENTER THE DSC PIN ALSO.**





DASHBOARD

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Welcome EC Dep Four,

Roles : Procurement Officer Admin, Procurement Officer Opener, Procurement Officer Evaluator, Procurement Officer Publisher, Dept Reports



View Profile



Edit Profile



Change Password



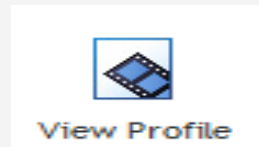
Digital Signature Certificate

**Role Based ( Creator / Publisher/ Opener / Evaluator) Dashboard will appear.**

# Inside the e-Procurement (GePNIC) Portal

## TENDER CREATOR DASHBOARD Screen

- **View profile**



Click View Profile to view the User's profile Information

- **Edit profile**



Click here to edit the profile information

- **Change password**



Click here to change the Login password

- **Digital Signature Certificate**



- Click here to view the DSC information



TENDER MANAGEMENT

Tender Management

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Corrigendum

- Create Corrigendum
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Tenders

Help

Search

Tender Reference Number

Tender Type

-Select-



Clear

Search

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

	Tender Id	Tender Reference Number	Created Date	Type	View	Delete
			17-Oct-2012 02:28 PM	Open		<input type="checkbox"/>
		_BATCH2	17-Oct-2012 02:20 PM	Open		<input type="checkbox"/>
		002/2045 dt	17-Oct-2012 02:18 PM	Open		<input type="checkbox"/>
		ED/2012-2013	17-Oct-2012 02:09 PM	Open		<input type="checkbox"/>
			17-Oct-2012 02:06 PM	Open		<input type="checkbox"/>
6	2012_NIC_15601	WBPHED/NIT09E/2011-12	17-Oct-2012 01:41 PM	Open		<input type="checkbox"/>
7	2012_NIC_15600	CE PHE No 10 of 2012-13	17-Oct-2012 01:40 PM	Open		<input type="checkbox"/>
8	2012_NIC_15599	CE (P) SPK/13/2012-13/aamir/test100	17-Oct-2012 01:27 PM	Open		<input type="checkbox"/>
9	2012_NIC_15598	1	17-Oct-2012 01:19 PM	Open		<input type="checkbox"/>
10	2012_NIC_15597	PHE_ Kolasib_2012-13	17-Oct-2012 01:13 PM	Open		<input type="checkbox"/>
11	2012_NIC_15596	TENDER NO 1 OF 2012	17-Oct-2012 01:10 PM	Open		<input type="checkbox"/>
12	2012_NIC_15594	No.G_11012/PHE/1	17-Oct-2012 01:07 PM	Open		<input type="checkbox"/>
13	2012_NIC_15593	TENDER NO 1 OF 2012	17-Oct-2012 01:06 PM	Open		<input type="checkbox"/>
14	2012_NIC_15592	TENDER NO 1 OF 2012	17-Oct-2012 01:05 PM	Open		<input type="checkbox"/>

Click On Tender List to begin Tender Creation / Editing Process

Click here to Create New Tender

Create New Call for Tender

Delete



TENDER MANAGEMENT

Tender Management

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- Archived Clarifications
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- AOC

Corrigendum

- Create Corrigendum
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Tender List → Call For Tender → Basic Details

Basic Details

Cover Details

NIT Document

Enter Basic Details about the tender

Tender

Tender Type \* -Select-

Form of Contract \* -Select-

No Of Cover(s) \* -Select- ?

Tender Category \* -Select-

Account Type Head \* -Select-

No Of Bid Openers \* -Select-

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

Should allow General Technical Evaluation:  Yes  No

Should allow Multi Currency:  Yes

Payment Mode \*  Offline  Online

OffLine Instruments \*

Tender Reference Number: Can be the file number.

DD - Demand Draft

BG - Bank Guarantee

Cancel

Next ▶

- Tender Management**
  - Tender List
  - Publish Tender
  - Clarifications
  - Published Tenders
  - Archive Tenders
  - Archived Clarifications
  - Tender Status
  - Downloaded Tenders
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  - Pre-Bid Meeting
- Bid Opening**
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- Bid Evaluation**
  - Short Fall of Tech Documents
  - Item Wise Evaluation
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  - AOC
- Corrigendum**
  - Create Corrigendum
  - Corrigendum List
  - Corrigendum Published List
- Auto Tech Evaluation**
  - Auto Tech Template

Tender List → Call For Tender → Basic Details

**Basic Details**      Cover Details      NIT Document

Tender Reference Number \* 2012/DEC/2/COVER

Tender Type \* -Select-

Form of Contract \* -Select-  
Auction  
EOI  
Limited  
**Open**

No Of Cover(s) \* 2  
Open

Tender Category \* Open for H1 Price  
Single  
Test

Account Type Head \* Test

No Of Bid Openers \* -Select-

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

Online Instruments

- SS - Small Savings Instrument
- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

**Cancel**      **Next >**

**Tender type: It is the type of tender. It could be any of the above shown option like Open / Limited / Closed Limited/EOI / Auction / Single .**

## Tender Management

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## Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

## Auto Tech Evaluation

- Auto Tech Template

🔍 Tender List → Call For Tender → Basic Details

## Basic Details

## Cover Details

## NIT Document

Tender Reference Number \* 2012/DEC/2/COVER

Tender Type \* Open

Form of Contract \* -Select-

No Of Cover(s) \* -Select-

Tender Category \* Piece-work

Account Type Head \* Lump-sum

No Of Bid Openers \* Multi-stage

Should allow Re-bid submission :  Yes  No

**Form of contract: It refers to the type of contract to which the tender belongs. It could be any of the above shown link Piece Work / Lump Sum / Fixed Rate / Turn Key etc.**

Payment Mode \*  Offline  Online

## OffLine Instruments \*

- SS - Small Savings Instrument
- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

Cancel

Next ▶



## Tender Management

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## Bid Evaluation

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- Corrigendum Published List

## Auto Tech Evaluation

- Auto Tech Template

🔔 **Tender List** → Call For Tender → Basic Details

## Basic Details

## Cover Details

## NIT Document

Tender Reference Number\* 2012/DEC/2/COVER

Tender Type\* Open

Form of Contract\* Supply

No Of Cover(s)\* -Select- ?

Tender Category\* -Select-  
1  
2  
3  
4

Account Type Head\* 3

No Of Bid Openers\* -Select-

**Number of covers:** This refers to the number of packet's the bidder needs to submit his bid documents in. It could be done in the following ways:

(fee + pre qualification + technical bid + financial bid)  
 (fee + pre qualification + technical bid) / (financial bid)  
 (fee) / (pre qualification + technical bid) / (financial bid)  
 (fee) / (pre qualification) / (technical bid) / (financial bid)

- DD - Demand Draft
- BG - Bank Guarantee

Cancel

Next ▶

## Tender Management

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## Corrigendum

- Create Corrigendum
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- Corrigendum Published List

## Auto Tech Evaluation

- Auto Tech Template

🔔 Tender List → Call For Tender → Basic Details

## Basic Details

## Cover Details

## NIT Document

Tender Reference Number *	2012/DEC/2/COVER
Tender Type *	Open
Form of Contract *	Supply
No Of Cover(s) *	2
Tender Category *	-Select-
Account Type Head *	-Select-
No Of Bid Openers *	Goods
	Goods Without TPS
	Services
	Works

**Tender category: Refers to type of category the tender falls in, it could be any of the above shown i.e.:**  
**Goods - Any Tender pertaining to supply / purchase of Goods**  
**Services – Service oriented tenders**  
**Works – Relating to carrying out of various categories of work.**

- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

Cancel

Next ▶

## Tender Management

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## Bid Opening

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## Bid Evaluation

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## Corrigendum

- Create Corrigendum
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- Corrigendum Published List

## Auto Tech Evaluation

- Auto Tech Template

🔔 Tender List → Call For Tender → Basic Details

## Basic Details

## Cover Details

## NIT Document

Tender Reference Number *	2012/DEC/2/COVER
Tender Type *	Open
Form of Contract *	Supply
No Of Cover(s) *	2
Tender Category *	Goods
Account Type Head *	-Select-
No Of Bid Openers *	-Select- State Govt Funded Central Govt Funded Others
Should allow Re-bid submission :	

**Account type head: Refers to the type of account head the tender falls in. It could be:**  
**State Govt. Funded**  
**Central Govt. Funded**  
**Others**

- SS - Small Savings Instrument
- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

Cancel

Next ▶

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🔔 Tender List → Call For Tender → Basic Details

## Basic Details

## Cover Details

## NIT Document

Tender Reference Number \* 2012/DEC/2/COVER

Tender Type \* Open

Form of Contract \* Supply

No Of Cover(s) \* 2

Tender Category \* Goods

Account Type Head \* Central Govt Funded

No Of Bid Openers \* -Select-

Should allow Re-bid submission :  
Should allow Withdrawal of bids :  
-Select-  
2 Of 2  
3 Of 3  
2 Of 3  
2 Of 4

**Number of Bid openers: This is to select the No. of Bid Openers who can open the bid.**

**2 off 2: Two Bid Openers to be configured and Same will Open the bid.**

**2 off 3: Three Bid Openers to be configured and any two can open the bid.**

**3 off 3: Three Bid Openers to be configured and Same will Open the bid.**

**2 off 4: Four Bid Openers to be configured and any two can open the bid.**

Cancel

Next ▶



**TENDER MANAGEMENT**

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🔍 **Tender List** → Call For Tender → Basic Details

**Should allow Re-bid submission : Allows Bidder to Re-Submit the Bid.**  
**Should allow Withdrawal of bids: Allows Bidder to withdraw the bid, If configured yes, allows to Withdraw after due Alerts and withdrawal reason.**  
**Should allow Offline submission: Provision for Excepting Manual Bid. (Not mandatorily available)**  
**Should allow General Technical Evaluation: Template Based Evaluation can be Configured**

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

Should allow General Technical Evaluation:  Yes  No

Should allow Multi Currency:  Yes

Payment Mode\*  Offline  Online

**OffLine Instruments \***

- SS - Small Savings Instrument
- BC - Bankers Cheque
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- BG - Bank Guarantee

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▶ **Tender List** ▶ Call For Tender ▶ Basic Details

**Basic Details**

Cover Details

NIT Document

Tender Reference Number \* 2012/DEC/2/COVER

Tender Type \* Open

Form of Contract \* Supply

No Of Cover(s) \* 2

Tender Category \* Goods

Account Type Head \* Central Govt Funded

No Of Bid Openers \* 2 Of 4

**Should allow Multi Currency: Select Multi Currency and Choose as applicable in the Tender**

Should allow General Technical Evaluation:  Yes  No

Should allow Multi Currency:  Yes

Multi Currency \*

USD - US Dollar

EUR - European Euro

AUD - Australian Dollar

Payment Mode\*  Offline  Online

Cancel Next ▶



- Archived Clarifications
- Tender Status
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- Auto Tech Template

Tender Reference Number \* 2012/DEC/2/COVER

Tender Type \* Open

Form of Contract \* Supply

No Of Cover(s) \* 2

Tender Category \* Goods

Account Type Head \* Central Govt Funded

No Of Bid Openers \* 2 Of 4

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

**Payment Mode: It refers to the mode of payment, it could be either offline or online or both and can be selected from the available instruments. Only Offline Mode is Configured in CPP Portal. After entering all the details, click the 'Next >' button. Alternatively, click the 'Cancel' button to exit without creating the tender.**

Payment Mode \*  Offline  Online

OffLine Instruments \*

- SS - Small Savings Instrument
- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

**Click Next**



**TENDER MANAGEMENT**

**Click this icon to Add Contents to the Packet i.e. Fee / Pre Qualification / Technical Documents**

**Tender Management**

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- Auto Tech Template

▶ **Tender List** : 2012/DEC/2/COVER → Cover Lis

Basic Details
**Cover Details**
NIT D...

Cover Details				
S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2012_NIC_16725_pack1	Fee/PreQual/Technical	0	
2	2012_NIC_16725_pack2	Finance	0	

**Next** ▶

**Cover Details : Click the icon under 'Add Contents' tab corresponding to the Cover Type to add required Technical/Financial content in the respective cover.**



**TENDER MANAGEMENT**

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- Create Corrigendum
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- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

Cover Content

**Specify Documents for Cover : 2012\_NIC\_16725\_pack1**

Description about the Cover contents (eg: Fee details). You have entered 34 of 100 Characters.

Document Description \*

Scanned copy of Tender Fee and EMD

Document Type \*

.pdf

**Click Save to add document description**

**Add Document Description**

Cancel Save

**Select Document Type**

Cover Contents		Edit	Delete
Label			
No documents found.			

Submit

**Cover Content: Cover 1 (Fee/ Pre Qualification/ Technical)**



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

Cover Content

**Specify Documents for Cover : 2012\_NIC\_16725\_pack1**

Description about the Cover contents (eg: Fee details). You have entered 36 of 100 Characters.

Document Description \*

Technical Bid as per Tender Document

Document Type \*

.pdf

**Click Save to add document description**

**Add Document Description**

**Select Document Type**

Cancel Save

**Cover Contents**

Label	Type	Description	Edit	Delete
2012_NIC_16725_pack1_42869	.pdf	Scanned copy of Tender Fee and EMD		<input type="checkbox"/>

Delete Submit



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

Cover Content

**Specify Documents for Cover : 2012\_NIC\_16725\_pack1**

Description about the Cover contents (eg: Fee details). You have entered 40 of 100 Characters.

Document Description \*

Pre Qualification as per Tender document

Document Type \*

.pdf

**Click Save to add document description**

**Add Document Description**

**Select Document Type**

Cancel Save

Cover Contents				
Label	Type	Description	Edit	Delete
2012_NIC_16725_pack1_42869	.pdf	Scanned copy of Tender Fee and EMD		<input type="checkbox"/>
2012_NIC_16725_pack1_42870	.pdf	Technical Bid as per Tender Document		<input type="checkbox"/>

Delete Submit



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

**Cover Content**

NIT Document

**Specify Documents for Cover : 2012\_NIC\_16725\_pack1**

Description about the Cover contents (eg: Fee details). You have entered 0 of 100 Characters.

Document Description \*

Document Type \*

Cancel

Save

**Cover Contents**

Label	Type	Description	Edit	Delete
2012_NIC_16725_pack1_42869	.pdf	Scanned copy of Tender Fee and EMD		<input type="checkbox"/>
2012_NIC_16725_pack1_42870	.pdf	Technical Bid as per Tender Document		<input type="checkbox"/>
2012_NIC_16725_pack1_42873	.pdf	Pre Qualification as per Tender document		<input type="checkbox"/>

Delete

Submit

**List of documents added in first cover**

**Click on Submit**





**TENDER MANAG**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

**Tender List**

**No. of Documents added in 1st Cover**

**Changed Icon**

Basic Details
**Cover D**
NIT Document

Cover Details				
S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2012_NIC_16725_pack1	Fee/PreQual/Technical	3	
2	2012_NIC_16725_pack2	Finance	0	

[Next >](#)

**Click this icon to add Financial Documents**

**Cover Content:  
Cover 2 (Financial)**



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

▶ **Tender List** ▶ 2012/DEC/2/COVER ▶ Cover Contents

Basic Details

Cover Content

**Specify Documents for Cover : 2012\_NIC\_16725\_pack2**

Description about the Cover contents (eg: Fee details). You have entered 13 of 100 Characters.

Document Description \*

Financial Bid

Document Type \*

.xls

**Add Document Description**

**Click Save to add document description**

Cancel

Save

**Cover Contents**

Label	Type	Description	Edit	Delete
No documents found.				

Submit



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

Cover Content

**Specify Documents for Cover : 2012\_NIC\_16725\_pack2**

Description about the Cover contents (eg: Fee details). You have entered 27 of 100 Characters.

Document Description

Schedule A of Financial Bid

Document Type

.pdf

**Click Save to add document description**

**Add Document Description**

Cancel Save

Cover contents

Label	Type	Description	Edit	Delete
2012_NIC_16725_pack2_42874	.xls	Financial Bid		<input type="checkbox"/>

Delete Submit



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Cover Contents

Basic Details

**Cover Content**

NIT Document

**Specify Documents for Cover : 2012\_NIC\_16725\_pack2**

Description about the Cover contents (eg: Fee details). You have entered 0 of 100 Characters.

Document Description \*

Document Type \*

**Click Submit to continue**

Cancel

Save

**Cover Contents**

Label	Type	Description	Edit	Delete
2012_NIC_16725_pack2_42874	.xls	Financial Bid		
2012_NIC_16725_pack2_42875	.pdf	Schedule A of Financial Bid		

Delete

Submit

**List of documents added in second cover**



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template



🔔 **Tender List** : 2012/DEC/2/COVER → Cover List

Basic Details

Cover Details

NIT D

**Cover Details**

S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2012_NIC_16725_pack1	Fee/PreQual/Technical	3	
2	2012_NIC_16725_pack2	Finance	2	

**No. of Documents added in each Covers**

**Changed Icon**

Next ▶

**Click Next to continue**



## TENDER MANAGEMENT

### Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

### Bid Opening

- Tenders

### Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

### Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

### Auto Tech Evaluation

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → NIT Document

Basic Details

Cover Details

**NIT Document**

Tender Reference Number : 2012/DEC/2/COVER

#### Tender Documents

Document Type	Uploaded Date	Verified By	Action	Delete
No Documents found.				

◀ Back Upload Next ▶

**Click Upload to add NIT**





**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

**Publish Tender** → 2012/DEC/2/COVER → Upload Documents

Basic Details

Cover Details

**NIT Document**

Tender Reference Number : 2012/DEC/2/COVER



Document Type : NIT

Description\*

Notice Inviting Tender for Supply of Computers

You can upload .jpg and .pdf files only.

Document\*

Cancel

Save

**1. Enter Description of NIT**

**2. Click to select file, from your local computer**

**Uploading NIT Document**



TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded
- Tender Audit
- View My Space
- Pre-Bid Meeting

Bid Opening

- Tenders
- Bid Evaluation
- Short Fall of
  - Item Wise Evaluation
  - Technical Evaluation
  - Financial Evaluation
  - AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Publish Tender → 2012/DEC/2/COVER → Upload Documents

Basic Details

Cover Details

NIT Document

Browse...

Look In: tender document

BOQ_13527.xls	nit.pdf	Tec
BOQ_13633.xls	pre-qualification-details.pdf	ten
BOQ_13744.xls	Scanned_copy_of_EMD.pdf	
Committee_Details.pdf	Scanned_copy_of_Tender_fee.pdf	
Corrigendum_Details.pdf	Schedule_A.pdf	
EMD.pdf	Summary.pdf	

File Name: nit.pdf

Files of Type: .pdf, .xls and .jpg

Open Cancel

COVER

Tender for Supply of Computers

Cancel Save

1. Click open to select the file



### TENDER MANAGEMENT

#### Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

#### Bid Opening

- Tenders

#### Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

#### Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

#### Auto Tech Evaluation

- Auto Tech Template

**Publish Tender** → 2012/DEC/2/COVER → Upload Documents

Basic Details

Cover Details

Tender Reference Number : 2012/DEC/2/COVER

Document Type : NIT

Description\*

Notice Inviting Tender for Supply of Computers

You can upload .jpg and .pdf files only.

Document\*

w User\Desktop\tender document\nit.pdf



Cancel

Save

**1. Click to sign the file**

**2. Click Save to Continue**



### TENDER MANAGEMENT

#### Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

#### Bid Opening

- Tenders

#### Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

#### Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

#### Auto Tech Evaluation

- Auto Tech Template

**Publish Tender** → 2012/DEC/2/COVER → Upload Documents

Basic Details

Cover Details

NIT Document

Tender Reference Number : 2012/DEC/2/COVER

Document Type : NIT

#### File Signing



Digital signing... Please wait

You can upload .jpg

Document\*

w User\Desktop\tender document\nit.pdf



Cancel

Save

#### Message



File signed successfully

OK

**Click OK**



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
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- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

**Publish Tender** → 2012/DEC/2/COVER → Upload Documents

Basic Details

Cover Details

**NIT Document**

Tender Reference Number : 2012/DEC/2/COVER

Document Type : NIT

Description\*

Notice Inviting Tender for Supply of Computers

You can upload .jpg and .pdf files only.

Document\*

w User\Desktop\tender document\nit.pdf



Cancel

Save

**Click Save to Continue**

TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Tender List → 2012/DEC/2/COVER → NIT Document

Basic Details

Cover Details

NIT Document

Tender Reference Number : 2012/DEC/2/COVER

Tender Documents

Document Type	Uploaded Date	Verified By	Action	Delete
NIT	19-Dec-2012	Yet To Verify	Verify	<input type="checkbox"/>

<< < 1 > >>

Delete Upload Next ▶

Click to Verify NIT Document

Click the 'Verify' link and validate the document to ensure that the correct document is uploaded.



TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
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- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Publish Tender > 2012/DEC/2/COVER > Upload Documents

Basic Details

Cover Details

NIT Document

Tender Reference Number : 2012/DEC/2/COVER

Document Type : pdf

Uploaded Document : nit.pdf

Document Size : 22.0 KBs

Document Description : Notice Inviting Tender for Supply of Computers

Click Here To Verify



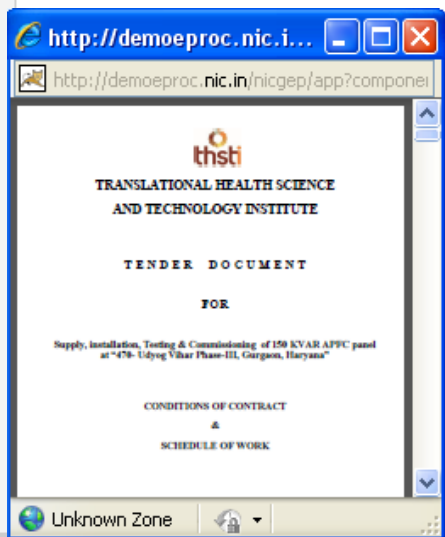
Digital Signature Property : Signed Property

2. Check to confirm verification

1. Click here to View the NIT Document

Cancel Save

Verify NIT Document





**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

▶ **Tender List** ▶ 2012/DEC/2/COVER ▶ NIT Document

Basic Details

Cover Details

**NIT Document**

Tender Reference Number : 2012/DEC/2/COVER

**Status Changed to Verified**

**Tender Documents**

Document Type	Uploaded Date	Verified By	Action	Delete
NIT	19-Dec-2012	EC Dep Four	Verified	<input type="checkbox"/>

<< < 1 > >>

◀ Back
Delete
Upload
Next ▶

**Click Next to Continue**



- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

Organization/Department/Division : NIC  
 Tender Reference Number : 2012/DEC/2/COVER  
 Tender Id : 2012\_NIC\_16725  
 Tender Type : Open  
 Payment Mode : Offline



**Cover Details ( No. of Covers 2 )**

Cover No	Cover Type	Document Label	Document Type	Description
1	Fee/PreQual/Technical	2012_NIC_16725_pack1_42869	.pdf	Scanned copy of Tender Fee and EMD
		2012_NIC_16725_pack1_42870	.pdf	Technical Bid as per Tender Document
		2012_NIC_16725_pack1_42873	.pdf	Pre Qualification as per Tender document
2	Finance	2012_NIC_16725_pack2_42874	.xls	Financial Bid
		2012_NIC_16725_pack2_42875	.pdf	Schedule A of Financial Bid



**NIT Documents**

S.No	Document	Size (in KB)	Description
1	NIT	22.0	Notice Inviting Tender for Supply of Computers

Retender Add New

**Work Items**

S.No	Tender Id	Work Item Title	View	Edit	Template	Corr	Delete
1							

**Click Add New to add Work Item**

**← Back** **Delete**



TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

## Add Work Item Details

🔍 Tender List ▶ 2012/DEC

Work Item Details

Fee Details

Critical Dates

Bid Openers

Work Item Documents

OID

Work/Item Title \*

You have entered of 250 Characters.

Work/Item Description \*

You have entered of 250 Characters.

Pre Qualification Details

Product Category \*

Product Subcategory

Contract Type \*

Tender Value \*

Bid Validity Days \*

Calendar Completion/Delivery Period in Days \*

Give Location Detail (work / services / items) \*

Pincode

Pre Bid Meeting Place

Pre Bid Meeting \*  Yes  No

Pre Bid Meeting Place \*

You have entered of 250 Characters.

Pre Bid Meeting Address \*

Bid Opening Place \*

Tenderer Class \*

Inviting Officer \*

Inviting Officer Address \*

Cancel

Next ▶

Click Next to Continue

# Work items

**1. Work/Item Title** \*- To add the work/item detail.

**2. Work/Item Description** \* - To add the work/item description. It can be up to 250 characters. If it is more than that you can write as per tender document.

**3. Pre Qualification Details** – To add the Pre Qualification Details. It can be up to 250 characters. If it is more than you can write as per tender document (Not Mandatory)

**4. Product Category** \*- To add the product category description from the drop down list.

**5. Product Subcategory** – To add the product subcategory (Not Mandatory)

**6. Contract Type** \* - To add the contract type from the drop down list.

(Tender, Rate contract, Empanelment)

**7. Tender Value** \* - To add the tender value of the tender. If somebody do not want to disclose the tender value, they can keep it as 0 and it will be available as NIL to viewers

**8. Give Location Detail (work / services /items)** \*- To add the Location details. If you have to add multiple location, add the multiple location with commas.

**9. Pin code** – To add the pin code (Not Mandatory)

# Work items

## **10 . Bid Validity Days \* -**

To add the bid validity days.(the number of days for which bid will be valid)  
Calendar Completion/Delivery Period in Days \* -To add the delivery period in days after the award of contract is given to bidder.

## **11. Pre Bid Meeting \* -**

To choose the pre bid meeting (yes/no). It is purely the department call. If you selected as yes than you have to enter the pre bid meeting place and address, If you select as no than pre bid place and address is disable.

## **12. Pre Bid Meeting Place \* -** - To add the pre bid meeting place.

**13. Pre Bid Meeting Address \* -** - To add the pre bid meeting address. It can be up to 250 characters

## **14. Bid Opening Place \* -** - To add bid opening place.

**15. Tenderer Class\*** - To add the Tenderer class from the drop down list. If you do not follow any tenderer class select it as others

## **16. Inviting Officer\*** - To add the inviting officer details

**17. Inviting Officer Address \*** - To add the inviting officer address.



TENDER MANAGEMENT

After Adding the Details

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Tender List > 2012/DEC/2/COVER > Work Item Details

Work Item Details

Fee Details

Critical Dates

Bid Openers

Work Item Documents

OID

Work/Item Title \* Supply of Computers

You have entered 42 of 250 Characters.

Work/Item Description \* Supply of Computers as per tender document

You have entered 22 of 250 Characters.

Pre Qualification Details As per tender document

Product Category \* Computer-H/W

Product Subcategory

Contract Type \* Tender

Tender Value \* INR 0

Bid Validity Days \* 120

Calendar Completion/Delivery Period in Days \* 30

Give Location Detail (work / services / items) \* New Delhi

Pincode 110003

Pre Bid Meeting Place

Pre Bid Meeting \* Yes No

Pre Bid Meeting Place \* You have entered of 250 Characters.

Pre Bid Meeting Address \*

Bid Opening Place \* New Delhi

Tenderer Class \* OTHERS

Inviting Officer \* DDG

Inviting Officer Address \* CGO Complex New Delhi

Cancel Next >

Click Next to Continue

TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

→ Tender List → 2012/DEC/2/COVER → Fee Details

WorkItem Details

Fee Details

Critical Dates

Bid Openers

Work Item Documents

OID

Fill the 'Tender/EMD Fee Details' as applicable. If EMD exemption is allowed for the tender, click Yes button otherwise No .

Tender Fee Details

Tender Fee (INR) 500

Processing Fee (INR) 0

Surcharges (INR) 0

Any Other Tax / Charges (INR) 0

Tender Fee Payable To \* AO

Tender Fee Payable At \* New Delhi

Earnest Money Deposit (EMD) Details

EMD Fee Fixed

EMD Amount (INR)\* 10000

EMD Exemption Allowed Yes No

EMD Fee Payable To \* AO

EMD Fee Payable At \* New Delhi

Click Next

Cancel

Next



TENDER MANAGEMENT

**Critical Dates**

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

▶ **Tender List** ▶ 2012/DEC/2/COVER ▶ Critical Dates

WorkItem Details

Fee Details








**Critical Dates**

Bid Openers

Work Item Documents

OID

Tender Reference Number : 2012/DEC/2/COVER

			Hour	Mins
Publishing Date*	<input type="text"/>		At	09 <input type="text"/> 00 <input type="text"/>
Document Download / Sale Start Date*	<input type="text"/>		At	09 <input type="text"/> 00 <input type="text"/>
Seek Clarification Start Date	<input type="text"/>		At	09 <input type="text"/> 00 <input type="text"/>
Seek Clarification End Date	<input type="text"/>		Upto	09 <input type="text"/> 00 <input type="text"/>
Bid Submission Start Date*	<input type="text"/>		At	09 <input type="text"/> 00 <input type="text"/>
Bid Submission Closing Date*	<input type="text"/>		Upto	09 <input type="text"/> 00 <input type="text"/>
Bid Opening Date*	<input type="text"/>		At	09 <input type="text"/> 00 <input type="text"/>

Cancel

Next ▶

 **Note**

- System computes Document Download / Sale End Date as Bid Submission Closing Date.
- There should be minimum of 0 days between Bid Submission Start Date and Closing date.

# Critical dates

## **Publishing Date/Time:**

This is the date & time on which the created tender will be published on to the website. It is not mandatory that the publishing date & time would be same as the creation date, but can also be any future date & time on which the designated department user wants the tender to appear on the site.

**Document download/Sale start date & time:** This is the date & time from which the various documents related to the tender can be downloaded by the bidders.

**Seek clarification start/ end date & time:** This is the time period during which the bidders can get any queries resolved using online system.(Not relevant in e-Publishing)

**Bid submission start date & time:** This is the time from which the bidders can start submitting their bid.

**Bid submission closing date & time:** This is the time till which the bidders can submit their bid. **Bid opening date & time:** This is the date & time at which the bids will be opened.





# Fill all the Dates Related to Tender

## Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting
- Opening**
- Tenders
- Evaluation**
- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- DOC
- Corrigendum**
- Create Corrigendum
- Corrigendum List
- Corrigendum Published List
- Tech Evaluation**
- Auto Tech Template

## TENDER MANAGEMENT

Tender List > 2012/DEC/2/COVER > Critical Dates

WorkItem Details    Fee Details    **Critical Dates**    Bid Openers    Work Item Documents    OID

Tender Reference Number : 2012/DEC/2/COVER

			Hour	Mins
Publishing Date*	<input type="text" value="19/12/2012"/>		At 13	45
Document Download / Sale Start Date*	<input type="text" value="19/12/2012"/>		At 13	45
Seek Clarification Start Date	<input type="text"/>		At 09	00
Seek Clarification End Date	<input type="text"/>		Upto 09	00
Bid Submission Start Date*	<input type="text" value="19/12/2012"/>		At 13	50
Bid Submission Closing Date*	<input type="text" value="19/12/2012"/>		Upto 14	50
Bid Opening Date*	<input type="text" value="19/12/2012"/>		At 14	50

[Cancel](#)    [Next >](#)

### Note

- System computes Document Download / Sale Start Date.
- There should be minimum of 0 days between Document Download / Sale Start Date and Bid Submission Start Date.

Click Next to Continue



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
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- Published Tenders
- Archive Tenders
- Archived Clarifications
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- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
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- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Bid Opener Selection

**Click to Select Bid Opener in Different Modes**

**Bid Openers**

Work Item Documents

OID



**Bid Openers in Organistaion Level. Bid opener's type (2 Of 4).Sc**

**Bid Openers List**

S.No	User Name	Designation	Login Id		
1	Abdul Jaleel Nalloor	Deputy Manager	purchasetcc@yahoo.com		
2	Abdul karim M.P	Assistant Manager	enrkarimmp@gmail.com		
3	abdul rasheed a.m	DY GM	abdulrasheed@kel.co.in	Organisation	<input type="checkbox"/>
4	Abhijit Roy	CPPP Coordinator	abhijit.r@nic.in	Organisation	<input type="checkbox"/>
5	ABIN DEY	EE	eenkda@gmail.com	Organisation	<input type="checkbox"/>
6	adarsh s	tech supervisor	adarsh_sasi@yahoo.com	Organisation	<input type="checkbox"/>
7	Ajaykumar PT	Assistant Manager	ajayappat@gmail.com	Organisation	<input type="checkbox"/>
8	Ajeesh Raj	Engineer	ajeeshraj@pwd.com	Organisation	<input type="checkbox"/>
9	AJIT CHAUDHURI	FINANCIAL OFFICER	chaudhuri56@gmx.com	Organisation	<input type="checkbox"/>

**Click Check Box to Select the Department users that will be authorized to open the Bids from the List**

**BID OPENER SELECTION**

**On the bid opener selection screen, The Tender Creator have to select the Bid Openers as selected in Basic Details Section ( 2 off 2, 2 off 3, 3 off 3, 2 off 4). Only the selected Bid Openers would be able to open the Bid. The system is reconfigured in such a manner that bid openers details will not be displayed to anyone after the tender has been published)**

17	ANILKUMAR.B BHASKARAN	Dy. Manager commercial	anilkumarb3@gmail.com	Organisation	<input type="checkbox"/>
----	-----------------------	------------------------	-----------------------	--------------	--------------------------



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
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- Published Tenders
- Archive Tenders
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**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
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- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔔 **Tender List** → 2012/DEC/2/COVER → Bid Opener Selection

WorkItem Details    Fee Details    Critical Dates    **Bid Openers**    Work Item Documents    OID



**Bid Openers in Quick Selection Level. Bid opener's type (2 Of 4).So, Required bid openers:4**

**Bid Openers List**

BID Opener 1 \*

BID Opener 2 \*

BID Opener 3 \*

BID Opener 4 \*

**Verify**

S.No	User Name	Organization Chain	LoginId	Actual Expiry Date	Buffer Expiry Date	Bid Opening	Result
------	-----------	--------------------	---------	--------------------	--------------------	-------------	--------

No Records Found For Bid Openers

**Click to verify**

- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting
- Bid Opening**
- Tenders
- Bid Evaluation**
- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC
- Corrigendum**
- Create Corrigendum
- Corrigendum List
- Corrigendum Published List
- Auto Tech Evaluation**
- Auto Tech Template



**Bid Openers in Quick Selection Level. Bid opener's type (2 Of 4).So, Required bid openers:4**

**Bid Openers List**

BID Opener 1 \*

BID Opener 2 \*

BID Opener 3 \*

BID Opener 4 \*

**Verify**

S.No	User Name	Organization Chain	LoginId	Actual Expiry Date	Buffer Expiry Date	Bid Opening Date	Result
1	EC Dep One	NIC	ecdep1@yahoo.in	17-May-2014 05:58 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
2	EC Dep Four	NIC	ecdep4@yahoo.in	16-May-2014 04:38 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
3	EC Dep Two	NIC	ecdep2@yahoo.in	16-May-2014 04:47 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
4	EC Dep Three	NIC	ecdep3@yahoo.in	16-May-2014 04:26 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid

**Proceed**

**Click Proceed to Continue**

- Pre-Bid Meeting
- Bid Opening**
- Tenders
- Bid Evaluation**
- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC
- Corrigendum**
- Create Corrigendum
- Corrigendum List
- Corrigendum Published List
- Auto Tech Evaluation**
- Auto Tech Template

BID Opener 2 \*

BID Opener 3 \*

BID Opener 4 \*

**Verify**

S.No	User Name	Organization Chain	LoginId	Actual Expiry Date	Buffer Expiry Date	Bid Opening Date	Result
1	EC Dep One	NIC	ecdep1@yahoo.in	17-May-2014 05:58 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
2	EC Dep Four	NIC	ecdep4@yahoo.in	16-May-2014 04:38 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
3	EC Dep Two	NIC	ecdep2@yahoo.in	16-May-2014 04:47 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid
4	EC Dep Three	NIC	ecdep3@yahoo.in	16-May-2014 04:26 PM	03-Jan-2013 02:50 PM	19-Dec-2012 02:50 PM	Valid

**Proceed**

S.No	User Name	Designation	Login Id	User Level	Select
1	EC Dep Four	PSA	ecdep4@yahoo.in	Organisation	<input checked="" type="checkbox"/>
2	EC Dep One	PSA	ecdep1@yahoo.in	Organisation	<input checked="" type="checkbox"/>
3	EC Dep Three	PSA			<input checked="" type="checkbox"/>
4	EC Dep Two	PSA			<input checked="" type="checkbox"/>

**Click Submit to Continue**

<< < 1 > >>

**Cancel** **Submit**

Submit



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
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- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
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**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Work Item Documents

WorkItem Details   Fee Details   Critical Dates   Bid Openers   **Work Item Documents**   OID

**BoQ Preparation Guidelines** ? **Item Rate** ? **Percentage Rate** ? **Item Wise With Taxes**

Tender Reference Number : 2012/DEC/2/COVER

**Work Item Documents**

Document Type	Description	Uploaded Date	Action	Delete
Work item documents not found.				

[← Back](#)   [Upload](#)   [Next →](#)

**Click Upload to add documents**

**Upload the work item documents one by one relevant to the tender.**



TENDER MANAGEMENT

Upload Work Item Documents

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
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- Archived Clarifications
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- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
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- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload → 2012/DEC/2/COVER → Upload Documents



Tender Reference Number : 2012/DEC/2/COVER

Document Type\*

Description\*

Select the relevant Document Type to be uploaded

Document\*

Cancel Save

BoQ Types

- Type 1 - Itemrate.
- Type 2 - Percentage.
- Type 3 - Itemwise with Tax.

TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
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- View My Space List
- Pre-Bid Meeting

Bid Opening

- Tenders

Bid Evaluation

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload → 2012/DEC/2/COVER → Upload Documents

Tender Reference Number : 2012/DEC/2/COVER

Document Type\* Tender Documents

Description\*

Supply of Computer

Document\*

Document input field with upload and delete icons

3. Click to Sign the file

1. Enter Description

2. Click Upload Icon to select the file from the local system

Cancel Save

BoQ Types

- Type 1 - Itemrate.
- Type 2 - Percentage.
- Type 3 - Itemwise with Tax



TENDER MANAGEMENT

Tender Management

- Tender List
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Bid Opening

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Bid Evaluation

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Corrigendum

- Create Corrigendum
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- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload + 2012/DEC/2/COVER + Upload Documents

Confirmation Message

File Signing

Message



File signed successfully

OK

Click OK to Continue

Cancel

Save

BoQ Types

Type 1 - Itemrate.

Type 2 - Perc

Type 3 - Item

TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
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Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload → 2012/DEC/2/COVER → Upload Documents

Tender Reference Number : 2012/DEC/2/COVER

Document Type\* Tender Documents

Description\*

Supply of Computer

Document\*

\\tender document\tender\_document.pdf



Cancel Save

BoQ Types

- Type 1 - Itemrate.
- Type 2 - Percentage.
- Type 3 - Itemwise with Tax.

Click Save to Continue



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
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**Corrigendum**

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- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

📌 **Tender List** → 2012/DEC/2/COVER → Work Item Documents

WorkItem Details    Fee Details    Critical Dates    Bid Openers    **Work Item Documents**    OID

**BoQ Preparation Guidelines** ⓘ **Item Rate** ⓘ **Percentage Rate** ⓘ **Item Wise With Taxes**

Tender Reference Number : 2012/DEC/2/COVER

**Click Verify**

**Work Item Documents**

Document Type	Description	Uploaded Date	Action	Delete
Tender Documents	Supply of Computer	19-Dec-2012	Verify	<input type="checkbox"/>

<< < 1 > >>

◀ Back    Delete    Upload    Next ▶



TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
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- Archived Clarifications
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Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload → 2012/DEC/2/COVER → Upload Documents

Tender Reference Number : 2012/DEC/2/COVER

Document Type : pdf

Uploaded Document : tender\_document.pdf

Document Size : 22.0 KBs

Document Description : Supply of Computer

2. Check to confirm verification

Click to verify



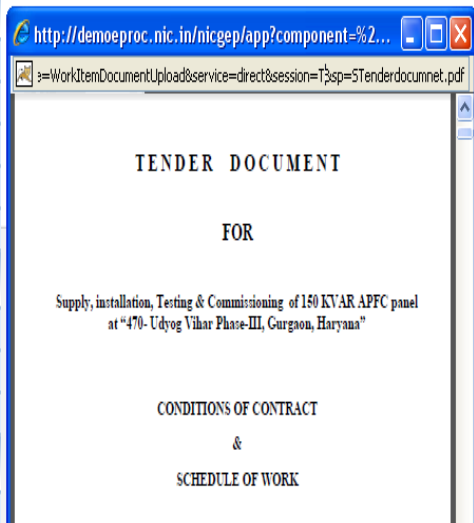
tender\_document

1. Click here to View the Document

Digital Signature Property : Signed Property

Cancel Save

3. Click Save to continue





**TENDER MANAGEMENT**

**Tender Management**

- Tender List
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- Published Tenders
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- Archived Clarifications
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**Bid Opening**

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**Bid Evaluation**

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**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

🔍 **Tender List** → 2012/DEC/2/COVER → Work Item Documents

WorkItem Details   Fee Details   Critical Dates   Bid Openers   **Work Item Documents**   OID

**BoQ Preparation Guidelines** ? **Item Rate** ? **Percentage Rate** ? **Item Wise With Taxes**

Tender Reference Number : 2012/DEC/2/COVER

Verified By: EC Dep Four

**Work Item Documents**

Document Type	Description	Uploaded Date	Action	Delete
Tender Documents	Supply of Computer	19-Dec-2012	Verified	<input type="checkbox"/>

<< < 1 > >>

**Status changed to Verified**

◀ Back   Delete   Upload   Next ▶



**TENDER MANAGEMENT**

- Tender Management**
  - Tender List
  - Publish Tender
  - Clarifications
  - Published Tenders
  - Archive T
  - Archived
  - Tender St
  - Download
  - Tender Au
  - View My S
  - Pre-Bid M
- Bid Opening**
  - Tenders
- Bid Evalua**
  - Short Fall
  - Item Wise
  - Technical
  - Financial Evaluation
  - AOC
- Corrigendum**
  - Create Corrigendum
  - Corrigendum List
  - Corrigendum Published List
- Auto Tech Evaluation**
  - Auto Tech Template

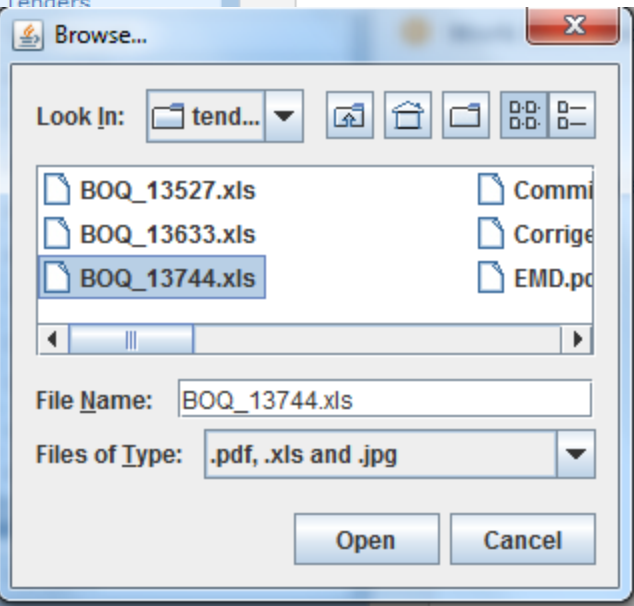
Work Item Document Upload → 2012/DEC/2/COVER → Upload

**1. Select Another relevant Document Type to be uploaded**

**3. Click to Sign the file**

**2. Click Upload Icon to select the file from the local system**

**4. Click Save to Continue**



File Explorer dialog box titled "Browse...". The "Look In:" field shows "tend...". The file list contains:

- BOQ\_13527.xls
- BOQ\_13633.xls
- BOQ\_13744.xls (selected)
- Comm...
- Corrige...
- EMD.pc...

The "File Name:" field contains "BOQ\_13744.xls". The "Files of Type:" dropdown is set to ".pdf, .xls and .jpg". "Open" and "Cancel" buttons are at the bottom.



Number : 2012/DEC/2/COVER

Document Type\* BOQ

Financial Bid

Description\*

Document\*

- Type 1 - Itemrate.
- Type 2 - Percentage.
- Type 3 - Itemwise with T

Cancel Save

**Upload Work Item Documents**

TENDER MANAGEMENT

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
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Bid Evaluation

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- Financial Evaluation
- AOC

Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Work Item Document Upload + 2012/DEC/2/COVER + Upload Documents

Confirmation Message

File Signing

Message



File signed successfully

OK

Click OK to Continue

Cancel

Save

BoQ Types

- Type 1 - Itemrate.
- Type 2 - Perc
- Type 3 - Item



### TENDER MANAGEMENT

#### Tender Management

- Tender List
- Publish Tender
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#### Bid Opening

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#### Bid Evaluation

- Short Fall of Tech Documents
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- Financial Evaluation
- AOC

#### Corrigendum

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

#### Auto Tech Evaluation

- Auto Tech Template

🔴 **Work Item Document Upload** → 2012/DEC/2/COVER → Upload Documents

Tender Reference Number : 2012/DEC/2/COVER

Document Type\*

Description\*

Financial Bid

Document\*

esktop\tender document\BOQ\_13744.xls



Cancel

Save

#### BoQ Types

**Type 1** - Itemrate.

**Type 2** - Percentage.

**Type 3** - Itemwise with Tax.

**Click Save to Continue**





**TENDER MANAGEMENT**

**Tender Management**

- Tender List
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**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

▶ **Tender List** → 2012/DEC/2/COVER → Work Item Documents

WorkItem Details Fee Details Critical Dates Bid Openers **Work Item Documents** OID

BoQ Preparation Guidelines ? Item Rate ? Percentage Rate ? Item Wise With Taxes

**Click Verify**

Tender Reference Number : 2012/DEC/2/COVER

Verified By: EC Dep Four

Work Item Documents				
Document Type	Description	Uploaded Date	Action	Delete
BOQ	Financial Bid	19-Dec-2012	Verify	<input type="checkbox"/>
Tender Documents	Supply of Computer	19-Dec-2012	Verified	<input type="checkbox"/>

<< < 1 > >>

◀ Back
Delete
Upload
Next ▶



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
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- Published Tenders
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**Bid Opening**

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**Bid Evaluation**

- Short Fall of Tech Documents
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**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

**Work Item Document Upload** → 2012/DEC/2/COVER → Upload Documents

Tender Reference Number : 2012/DEC/2/COVER

Document Type : xls

Uploaded Document : BOQ\_13818.xls

Document Size : 185.0 KBs

Document Description : Financial Bid

Click to verify   BOQ\_13818.xls

Digital Signature Property :  Signed Property

[Cancel](#) [Check BOQ](#) [Save](#)

**Click here to check the BOQ**



**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
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- Published Tenders
- Archive Tenders
- Archived Clarifications
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**Bid Opening**

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**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**


- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

Work Item Document Upload → 2012/DEC/2/COVER → Upload

**Confirmation Message of Complied BOQ**

 BOQ format is complied.


Tender Reference Number : 2012/DEC/2/COVER

Document Type : xls

Uploaded Document : BOQ\_13818.xls

Document Size : 185.0 KBs

Document Description : Financial Bid

Click to verify   BOQ\_13818.xls

Digital Signature Property :  Signed Property

**2. Check to confirm verification**

**1. Click here to View the Document**

**Cancel** **Check BOQ** **Save**

**3. Click Save to continue**

TENDER MANAGEMENT

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▶ **Tender List** ▶ 2012/DEC/2/COVER ▶ Work Item Documents

WorkItem Details

Fee Details

Critical Dates

Bid Openers

**Work Item Documents**

OID

**BoQ Preparation Guidelines** ? **Item Rate** ? **Percentage Rate** ? **Item Wise With Taxes** ?

**Status Changed to Verified**

Tender Reference Number : 2012/DEC/2/COVER

Verified By: EC Dep Four

**Work Item Documents**

Document Type	Description	Uploaded Date	Action	Delete
BOQ	Financial Bid	19-Dec-2012	Verified	<input type="checkbox"/>
Tender Documents	Supply of Computer	19-Dec-2012	Verified	<input type="checkbox"/>

<< < 1 > >>

◀ Back Delete Upload Next ▶

**List of Documents Uploaded**

**Click next to Continue**

Organisation/Department/Division/SubDivision : NIC  
 Tender Reference Number : 2012/DEC/2/COVER  
 Tender Id : 2012\_NIC\_16725\_2  
 Tender Title : Supply of Computers

Other Important Documents					
SNo	Category	Sub Category	Sub Category Description	Format/File	Select
1	Financial Detail	Access of Credit Facility issued by Bankers	Access of Credit Facility issued by Bankers		<input type="checkbox"/>
		Annual Turn over certificates from CA	Annual Turn over certificates from CA		<input type="checkbox"/>
		Annual Turn Over Details	Annual Turn Over Details		<input type="checkbox"/>
		Bankers Details	Bankers Details		<input type="checkbox"/>
		Undertaking affidavit of	Undertaking affidavit of		<input type="checkbox"/>

**Other Important Document to be selected by department user indicating Other Files to be received from / uploaded by Bidders.**

		Machinery Lease/Hire agreement copy	Machinery Lease/Hire agreement copy		<input type="checkbox"/>
4	Man Power Details	Details of Technical Manpower	Details of Technical Manpower		<input type="checkbox"/>
		Details of Technical Manpower-Other Schemes	Details of Technical Manpower-Other Schemes		<input type="checkbox"/>
5	Miscellaneous	Laboratory Equipment Details	Laboratory Equipment Details		<input type="checkbox"/>
		Miscellaneous Docs	Miscellaneous Docs		<input type="checkbox"/>
6	NSD	Document 1	Document 1		<input type="checkbox"/>
		Document 2	Document 2		<input type="checkbox"/>
7	Work Details	Existing Commitments	Existing Commitments Details		<input type="checkbox"/>
		Proposed SubContractors Details	Proposed SubContractors Details		<input type="checkbox"/>
		Quantity of Work Done	Quantity of Work Done Details		<input type="checkbox"/>

**Click next to Continue**

**Next >**

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Organization/Department/Division : NIC


Tender Reference Number : 2012/DEC/2/COVER

## View Tender Information, Work Items Added details

 Edit



### Cover Details ( No. of Covers 2 )

Cover No	Cover Type	Document Label	Document Type	Description
1	Fee/PreQual/Technical	2012_NIC_16725_pack1_42869	.pdf	Scanned copy of Tender Fee and EMD
		2012_NIC_16725_pack1_42870	.pdf	Technical Bid as per Tender Document
		2012_NIC_16725_pack1_42873	.pdf	Pre Qualification as per Tender document
2	Finance	2012_NIC_16725_pack2_42874	.xls	Financial Bid
		2012_NIC_16725_pack2_42875	.pdf	Schedule A of Financial Bid



 Edit

### NIT Documents

S.No	Document	Size (in KB)	Description
1	NIT	22.0	Notice Inviting Tender for Supply of Computers

 Retender  Add New

### Work Items

S.No	Tender Id	Work Item Title	View	Edit	Add	Docs	Template	Corr	Delete
1	2012_NIC_16725_2	Supply of Computers							

**← Back** **Delete**

# Step by Step Guide to Publish Tender





### Documents

[Instructions related to CPPP](#)

[Rules and Procedures](#)

[Downloads](#)

### Related Links

[Tender Related Links](#)

[India.gov.in](#)

[GoI Directory](#)

### Search the Tender

[Tender Search](#)

[Latest Active Tender](#)

[Tender Closing Today](#)

[Closing within 7 days](#)

[Closing within 14 days](#)

### What's New

[Recent Posts](#)

## Welcome to Central Public Procurement Portal

[Click here to view the Latest Active Tenders](#)

[Click here for ePublishing](#)

The Central Public Procurement Portal of Government of India facilitates all the Central Government Organizations to publish their Tender Enquiries, Corrigendum and Award of Contract details. The system also enables the users to migrate to total electronic procurement mode.

The primary objective of this portal is to provide a single point access to the information on procurements made across various central government organizations.

[Training Schedule on Central Public Procurement Portal](#)  
[List of registered Nodal Officers for ePublishing the tenders](#)  
[XML Upload steps - CPP Portal](#)

### ePublish / eProcure

[ePublishing](#)

[eProcure](#)

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[Contact Us](#)

### Calendar

October 2012

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**GO TO HOME PAGE OF CPPP PORTAL WITH**

**URL -<http://eprocure.gov.in>**





### Documents

[Instructions related to CPPP](#)

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## Welcome to Central Public Procurement Portal

**Choose the applicable mode :  
 ePublishing / eProcure**

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**GETTING STARTED**

**CPPP-HOMEPAGE**

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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India.gov.in  
The national portal of India

[Tenders INDIA](#)

## Welcome to eTendering System

The eSubmission Tender System of India enables the Tender Publisher to publish tenders and then submit the bids online through this Central Public Procurement Portal.

### Latest Tenders

Tender Title	Reference No	Closing Date	Bid Opening Date
lane road on NH 54B in the state of Mizoram	IKQP From 0/00 to 2/00K NH 54B in Mizoram	23-Nov-2012 03:00 PM	23-Nov-2012 03:30 PM
7. Procurement of audio video annlysis and enhancement system	D/21013/3222/11/12-12-11/P-1	23-Nov-2012 03:00 PM	23-Nov-2012 03:30 PM
8. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF	PNME/3915/E/927/AMC-	23-Nov-2012 03:00 PM	23-Nov-2012 03:30 PM

**Tender Publisher logs in using login ID and Password.**

[User Login](#)

Login ID \*

Password \*

[Login](#)

[Click here to Enroll](#)  
[Forgot / Unblock Password?](#)

### Latest Corrigendums

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
messaging tender no. NIC/TPS/2012/09.	NIC/TPS/2012/09	12-OCT-2012 12:30 PM	12-OCT-2012 03:00 PM
8. CRITICAL DATE	FAGMIL-18/4/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM
9. CRITICAL DTAE	FAGMIL-18/3/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM
10. CRITICAL DATE	FAGMIL-18/2/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM

### Certifying Agency



**CPPP e-Procurement HOMEPAGE**

Search with Tender Reference no/tender id/Title/Description

[Tender Search](#)[GO](#)[Advanced Search](#)[Help For Contractors](#)[Help For Department Users](#)[Information About DSC](#)[FAQ](#)[Feedback](#)[Resources Required](#)[Bidders Manual Kit](#)



11:21 AM

**Digital Certificate Authentication**

Welcome Procure Admin2,

S.No	Alias Name	Certificate Type	Expiry Date	Interim Days	Status
1.	Amirtham M Rama	Signing	17-Nov-2013 12:22 PM	578 days 12:22:12	Live
2.	Amirtham M Rama	Encipherment	17-Nov-2013 12:22 PM	578 days 12:22:17	Live

You have registered with DSC, Please insert your DSC card for authentication.  
Then click the Login button to proceed



**Click the Login Button**

**INSERT THE DSC TOKEN IN THE COMPUTER AND CLICK ON LOGIN. WHEN PROMPTED ,ENTER THE DSC PIN ALSO.**

Download Latest Tenders

Tenders by Location

Tenders by Value

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The national portal of India

Tenders INDIA



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- Corrigendum Published List

Auto Tech Evaluation

- Auto Tech Template

Welcome EC Dep Four,

Roles : Procurement Officer Admin, Procurement Officer Opener, Procurement Officer Evaluator, Procurement Officer Publisher, Dept Reports



View Profile



Edit Profile



Change Password



Digital Signature Certificate

**Role Based ( Creator / Publisher/ Opener / Evaluator) Dashboard will appear.**



TENDER MANA

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Click On Publish to Publish Tender

Specify the Required Search Criteria

Click this button to search

Click this Button to clear all the Fields

Search

Tender Id  Tender Category

Keyword

Keyword finds match in tender title and tender reference no.

The latest 20 tenders are displayed below. Click on search with required details for listing specific tenders.

Publish Tender List					
S.No	Tender Id	Tender Reference Number	Tender Title	Tender Category	View / Publish
1	2012_NIC_16732_1	team1/new/med	Purchase of Medicine	Goods	
2	2012_NIC_16725_2	2012/DEC/2/COVER	Supply of Computers	Goods	
3	2012_NIC_16718_2	No. IV-15016/NE FTR/ITBP/Air Conditioners/2012-13	Air Conditioners	Goods	
4	2012_NIC_16685_2	Test	Test	Goods	
5	2012_NIC_16678_1	No. IV-15016/NE FTR/ITBP/Air Conditioners/2012-13	Air Conditioners	Goods	
6	2012_NIC_16674_1	test/test/test/001	Supply of materials	Goods	
7	2012_NIC_16666_1	PR-23/2012/CISF/training	computers intel	Goods	
8	2012_NIC_16655_1	WBPWD/EE/CHITTARANJAN/NIT-01/2012-13	WBPWD/EE/CHITTARANJAN/NIT-01/2012-13	Works	
9	2012_NIC_16650_1	demo1234	demo	Goods	
10	2012_NIC_16645_1	test_multicurrency	testing_multicurrency	Goods	
11	2012_NIC_15818_1	MST1	Telephone	Services	
12	2012_NIC_16634_1	WILTEST2	Appointment of Media Consultant	Services	



**TENDER MANAGEMENT**

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- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

**Publish Tender**


**Search**

Tender Id 
 Tender Category

Keyword

*Keyword finds match in tender title and tender reference no.*

**Publish Tender List**

S.No	Tender Id	Tender Reference Number	Tender Title	Tender Category	View / Publish
1	2012_NIC_16725_2	2012/DEC/2/COVER	Supply of Computers	Goods	

**Click this Icon to view tender details / Publish Tender**

Date	NA	Date	NA
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	19-Dec-2012 03:00 PM	Bid Submission End Date	19-Dec-2012 04:00 PM

## Publish Tender Screen

Tender Documents				
<b>NIT Document</b>				
S.No	Document Name	Description	Document Size (in KB)	
1	nit.pdf	Notice Inviting Tender for Supply of Computers	22.0	
<b>Work Item Documents</b>				
S.No	Document Name	Document Type	Description	Document Size (in KB)
1	BOQ_13818.xls	BOQ	Financial Bid	185.0
2	tender_document.pdf	Tender Documents	Supply of Computer	22.0

Click to view the documents

Bid Openers List			
S.No	Bid Opener Name	Bid Opener Designation	Bid Opener Email
1	Mr EC Dep One	PSA	ecdep1@yahoo.in
2	Mr EC Dep Two	PSA	ecdep2@yahoo.in
3	Mr EC Dep Three	PSA	ecdep3@yahoo.in
4	Mr EC Dep Four	PSA	ecdep4@yahoo.in

Tender Inviting Authority	
Name	DDG
Address	CGO Complex New Delhi

Tender Creator Details	
Created By	EC Dep Four
Designation	PSA
Created Date	19-Dec-2012 01:15 PM

Click this Button to Publish the Tender

Click to go Back

[Publish Tender](#) [← Back](#)



TENDER PUBLISH CONFIRMATION

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**Click here to check  
Published Tender  
List**



You have published the Tender successfully.

[Click here to check Published Tender List](#)

**System publishes the tender, sends a confirmation mail, and displays a success Message.**

**Tender Publish Complete**



**Reports****Tenders by Location****Tenders by Organisation****Tenders by Classification****Tenders in Archive****Tenders Status****Cancelled Tenders****Downloads****Announcements****Awards****Site compatibility**

**india.gov.in**  
The national portal of India

**Tenders INDIA****Welcome to eTendering System**

The eSubmission Tender System of India enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this Central Public Procurement portal.

**Latest Tenders**

Tender Title	Reference No	Closing Date	Bid Opening Date
lane road on NH 54B in the state of Mizoram	IKQP From 0/00 to 2/000001 NH 54B in Mizoram	03-Dec-2012 12:00 PM	03-Dec-2012 02:00 PM
7. Procurement of audio video annlysis and enhancement system	D/21013/3222/11/12-12-11/P-1	23-Nov-2012 03:00 PM	23-Nov-2012 03:30 PM
8. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF	PNME/3915/E/927/AMC-		<a href="#">More...</a>

**Latest Corrigendums**

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
messaging tender no. NIC/TPS/2012/09.	NIC/TPS/2012/09	03-OCT-2012 12:30 PM	12-OCT-2012 03:00 PM
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10. CRITICAL DATE	FAGMIL-18/2/2012	05-Nov-2012 02:30 PM	05-Nov-2012 03:00 PM

[More...](#)

**Certifying Agency**

**Latest Published Tenders scrolling on the Homepage**

**User Login**Login ID \* Password \* **Login**

[Click here to Enroll](#)  
[Forgot / Unblock Password?](#)

Search with Tender Reference no/tender id/Title/Description

**Tender Search** **Advanced Search**[Help For Contractors](#)[Help For Department Users](#)[Information About DSC](#)[FAQ](#)[Feedback](#)[Resources Required](#)[Bidders Manual Kit](#)

For any clarifications you may -

Write to - [cppp-nic@nic.in](mailto:cppp-nic@nic.in)

Call toll free 24 x 7 Help Desk - 1800-233-7315

Thank you.

