



Custom Catalogue Based Bid -Buyer

Many times, the Buyers have requirements to define bids for categories which are not part of the GeM Category set. Creating a GeM Category Definition may take time due to the due diligence and process involved for defining the GeM Category.

Therefore, this new functionality has been introduced for buyers for creating custom catalog based bid for items not available on GEM.

Buyers can define Custom Catalogue based Bid based on their needs even when product and service category does not exist on GeM. The sellers would participate in the Bid based on the requirements defined by the Buyer

Features

1. The functionality allows Buyers to create a custom catalogue by providing relevant information such as Title, reference price, selling unit, specifications, drawing documents, reference images, related categories etc for unavailable items post creation of GeM Availability Report
2. It allows buyers to bunch 2 or more custom catalogue
3. It allows Sellers to participate and confirm compliance to the Buyer custom catalogue requirement. The sellers will be required to create a custom offering for the same and offer the same in the Bid.
4. The custom catalogue requirements will be part of the order and the contract.

The functionality will be primarily useful for all buyers for -

1. Procurement of specialized products that are currently not available on GeM
2. Procurement of technical/engineered products that would require detailed specifications, drawings etc. Feature of uploading custom specifications & drawing documents has been provided
3. Procurement of additional/side products that the buyer wants to procure but are not available on GeM
4. Procurement of any one-time service/ bunch of services such as site survey, one-time audit service, one-time training etc

Key Highlights

1. As of now, the functionality has been made live for Railways, Defence & CPSUs only
2. For custom catalogue based bid, the total reference value of the bid has to be minimum Rs 5 lakhs
3. The buyer would be asked to take an undertaking that the procurement of required item is not feasible from the items/catalogues available on GeM
4. For custom catalogue based bid, the minimum bid duration is 21 days and maximum is 45 days
5. All such custom definitions may be considered for defining new categories on GeM later

Open gem.gov.in and click on Login



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Shri Narendra Modi

Hon'ble Prime Minister of India

*" The crisis the world is facing today teaches
us that way forward is -
Atmanirbhar Bharat (A self - reliant India) "*



Rich Listing of Products /
Services



Integrated Payment
System



Multiple Procurement
Modes



Transparency and
Ease of Selling



Ask GeMmy



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Agents and experts available on a single platform ready to help you




Contact Us

Email: [helpdesk-gem\[at\]gov\[dot\]in](mailto:helpdesk-gem[at]gov[dot]in)

Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)

Login in to Government e Marketplace | GeM

GeM User Id * 

Type the characters in the box below. *

WQKSFG



Enter User ID and captcha
and click on 'Submit'

shall be entered on next screen post
GeM login ID and Captcha validation

Submit

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Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)

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GeM User Id * 

Password * 

Submit

Cancel

[Forgot your GeM password ?](#)

[Reset GeM Password](#)

After logging in click on 'Dashboard' to proceed further

NOTIFICATIONS

Dear Sir/Ma'am,

- Buyers are hereby notified that as per OM No. [F.6/18/2019-PPD](#) dated 23rd January 2020, the functionality for generating "GeM Availability Report & Past Transaction Summary" is now available at GeM. With effect from 1st July 2020, it is mandatory for buyer to generate this report for procurement outside GeM. To know more on how to generate the GeMARPTS report, please [click here](#).
- *** As per the OM issued by the Department of Expenditure, Ministry of Finance (No.F.6/18/2019.PPD), it is notified that from 01/07/2020, no other payment mode except for GPA and PFMS would be available on GeM for placing new orders. Payments for all orders must be processed through either GPA or PFMS only.

[View More](#) ▾

- In the wake of a nationwide lockdown, due to the COVID-19 pandemic, GeM has initiated a number of steps for expeditious procurement of medical and auxiliary Covid related items. Some of the major steps include

1. Creation of more than 50+ categories related to health emergency items and swift on-boarding of sellers under these categories (Live tracking of this category list and number



Custom Item – Buyer Flow



MY DASHBOARD

PRODUCT ORDERS ▾

SERVICE ORDERS ▾

ALL DEMANDS

BILLS ▾

INCIDENTS

ALL CARTS

REQUESTS

2.0 ORDERS

GEM AVAILABILITY REPORT

A functionality to search for available products/services/categories is accessible under tab “GeM Availability Report” at Buyer Dashboard

GeM Availability Report And Past Transaction Summary.

GeM Availability Report and past transaction summary can be generated appropriately for searching relevant categories and products/services available in the category.

If the category is available in GeM but Buyer is unable to find the required product from market and then use the option of adding up to five more specifications parameters to the existing category / catalogue. This option would give Buyer the liberty to use normal bidding process and get better and structured / validated response from sellers already registered in a category.

In case, the required product/service category is not at all available on GeM & the estimated bid value is above INR 50 Lacs, the buyer can create a custom catalog with required specifications and drawings and float a bid. A bunch bid can also be created with one or more custom items so created by the Buyer and also with existing category products. The competent authority approval is also required for floating custom catalog bid.

After generating GeM Availability Report, Custom Catalogue can be created by clicking at ⚙ under Actions.

Generate and download the GeM availability reports generated in the last 30 days.

Buyer. The specification may be modified to create new category specifications and products/services.

Buyer can create a custom catalog with required specifications and drawings and float a bid.













This option would give Buyer the liberty to use normal bidding process and get better and structured / validated response from sellers already registered in a category.

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After generating GeM Availability Report, Custom Catalogue can be created by clicking at ⚙ under Actions.

CREATE NEW REPORT

Generated

Report ID	Report Name	Created At	Actions
GEM/GARPTS/22092020/W91ZLG2ZB276	test	Sep 22, 2020	  
GEM/GARPTS/01102020/OOSJ8GL3205M	wert	Oct 1, 2020	  
GEM/GARPTS/01102020/7YSGYLHBQOXD	werty		
GEM/GARPTS/01102020/9LWQ35XWRJ8J	asd		
GEM/GARPTS/01102020/PITA0VSEXOA8	hjhh	Oct 1, 2020	  
GEM/GARPTS/03102020/97W6FZK6QUJI	Test	Oct 3, 2020	  

Create custom catalog

Click on the icon to create a custom item for the items not available on GeM



Ask GeMmy

Create/Buy Custom Catalog For Not Available Products/Services

The Buyer can create new custom catalog for the not available products/services or can float a bid from the previously created custom catalogues.

Report ID : **GEM/GARPTS/03102020/97W6FZK6QUJI**

Report Name : **Test**

Status : **Generated**

The custom catalog can be created by using the existing custom catalogs in case of previously created.

PRODUCT/SERVICE	SEARCH	SELECTED CATEGORY	ACTIONS	
Product	abd	Not Available	VIEW PENDING CATALOGUE	USE EXISTING CATALOG
Product	mani	Not Available	VIEW CREATED CATALOGUE	USE CREATED CATALOG
Product	ami	Not Available	VIEW PENDING CATALOGUE	USE EXISTING CATALOG
Product	more	Not Available	VIEW PENDING CATALOGUE	USE EXISTING CATALOG
Product	kol	Not Available	VIEW CREATED CATALOGUE	USE CREATED CATALOG
Product	msd	Not Available	VIEW PENDING CATALOGUE	USE EXISTING CATALOG
Product	sou	Not Available	CREATE CUSTOM CATALOG	USE EXISTING CATALOG

The Buyer, here, will have to fill the required fields such as Title, Reference price of the catalog, selling unit, related similar categories, upload specification & drawing documents and reference images of the catalog

Product Creation

Title: * ⓘ

Reference price for Catalog: *

Selling Unit: *


Add related/similar categories: ⓘ

[+ Add Categories](#)

Harmonized System of Nomenclature (HSN) Number


Click here to save and preview the catalogue

Images: *


 Choose Image

No Image chosen


Save

 Choose Image

No Image chosen

 Choose Image

No Image chosen

 Upload ⓘ

✕

The buyer can choose up to 3 similar product categories available on GeM. This information will be used for sending direct notifications to the sellers for participating in this custom catalog based bid.



[🏠 Back to Index](#)[✎ Edit](#)

Catalog Preview

Category Availability Report Number:

GEM/GARPTS/03102020/97W6FZK6QUJI

Title: * ⓘ

test

Reference price for bid: *

272

Selling Unit: *

Measure: quantity Unit: bag(s)

Related categories: ⓘ

Desktop Computers

cricket bats

Harmonized System of Nomenclature (HSN) Number

-

Upload Documents: * ⓘ

Specification Document



[View document](#)

Images: *

If required, click here to edit the catalogue and then click on 'Publish' to publish the catalogue



createbulkreport2.jpg





















Edit

Publish

Pending Custom Catalogs

The saved but unpublished catalogues can be viewed under the 'Pending Custom Catalogues' tab.
Pending catalogue can be edited and published anytime.

Previous 1 2 Next

S No	ID	Title	Reference Price	Status	Category Availability Report	Action
1	6676126-1347398543	asdfghj	7410	incomplete	GEM/GARPTS/01102020/7YSGYLHBQOXD	 
2	6676126-1428048978	test	223	incomplete	GEM/GARPTS/03102020/97W6FZK6QUJI	 
3	6676126-21850917735	test	13733	incomplete	GEM/GARPTS/03102020/97W6FZK6QUJI	 
4	6676126-27629340804	ejej	2333	incomplete	GEM/GARPTS/06102020/ZJJXAFWLPYC0	 
5	6676126-42098620658	test	722782	incomplete	GEM/GARPTS/01102020/PITA0VSEXOA8	 
6	6676126-42662966314	eteyewy	27828	incomplete	GEM/GARPTS/06102020/34E3ZN5VG6EN	 
7	6676126-4392265502	asd	5254	incomplete	GEM/GARPTS/01102020/9LWQ35XWRJ8J	 
8	6676126-43997182679	test	272	incomplete	GEM/GARPTS/03102020/97W6FZK6QUJI	 
9	6676126-46848108489	pending	1234	incomplete	GEM/GARPTS/03102020/97W6FZK6QUJI	 
10	6676126-52421292154	ddkdd	282	incomplete	GEM/GARPTS/03102020/97W6FZK6QUJI	 



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Introduction to GeM

NEWS & EVENTS

Newsroom

RESOURCES

GeM Handbook

TRAINING

LMS

NEED HELP ?

FAQs

FILTERS

ADMINISTRATIVE



FINANCIAL



MAKE/MODEL SELECTION



PRODUCT SPECIFICATIONS



CUSTOM CATALOGUES

Custom catalogues created are visible here

[Choose GAR](#)

Showing 9 Results

From the published custom catalogues, buyer can select the catalogue and map with the GeM Availability Report, if required



IMAGE NOT AVAILABLE

test

Seller:

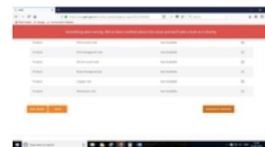
Brand: NA

Min. Qty. Per Consignee: 1

₹ 50,000.00

Documents

[DrawingDocument SpecificationDocument](#)



test

Seller:

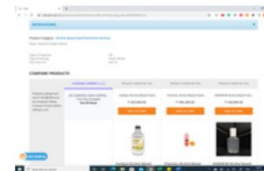
Brand: NA

Min. Qty. Per Consignee: 1

₹ 262.00

Documents

[DrawingDocument SpecificationDocument](#)



Created

Seller:

Brand: NA

Min. Qty. Per Consignee: 1

₹ 12,345.00

Documents

[SpecificationDocument](#)



Ask GeMmy

PRODUCT COMPARE (0)

PRODUCT HISTORY (0)

FINANCIAL



MAKE/MODEL SELECTION



PRODUCT SPECIFICATIONS  +

Buying Against GAR: GEM/GARPTS/03102020/97W6FZK6QUJI-6013

[Choose GAR](#)

Showing 1 Results in Universal Category

Sort by :

Best Match



testing

Seller:

Brand: NA

Min. Qty. Per Consignee: 1

₹ 15,626.00

Documents

[DrawingDocument SpecificationDocument](#)

ADD TO CART

After selecting/mapping the custom catalogue,
click here to proceed



Showing 1 Results in Universal Category



Ask GeMmy

PRODUCT COMPARE (0)

PRODUCT HISTORY (0)



FINANCIAL



MAKE/MODEL SELECTION



PRODUCT SPECIFICATIONS ?



Buying Against GAR: GEM/GARPTS/03102020/97W6FZK6QUJI-6013

[Choose GAR](#)

Showing 1 Results in Universal Category

Sort by :

Best Match



Delivery Location



State

Delivery Location

Quantity (NOS.)

UTTAR PRADESH



Ajay Verma,Buyer Consignee, Ghaziabad, UTTA



123

RESET

ADD TO CART

Min. Qty. Per Consignee: 1

₹ 15,626.00

Documents

[DrawingDocument SpecificationDocument](#)

Fill in consignee details and
click here to proceed

Showing 1 Results in Universal Category



Ask GeMmy

[PRODUCT COMPARE \(0\)](#)

[PRODUCT HISTORY \(0\)](#)



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e Marketplace

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Universal Category

SHOPPING CART - INTENT OF BUYING : BID



Testing

₹ 15,626.00

Item Added On 07.10.2020

12345

10 days left

[Delete](#)

₹ 192,902,970.00

NOTIFICATIONS

Dear Sir/Ma'am,

- The provision for bid lifecycle extension upto 270 days has been enabled on the buyer's dashboard. The same may be utilised by the authority in the buyer's organization to extend bid life cycle. Buyers/ HOD should keep in view that they shall be solely responsible for finalization of bid and extension of bid life cycle. In case the bid is not finalized within 270 days total bid lifecycle, buyer shall have to re-bid.

- Incident management policy has been revised, please [click here](#) to view the new policy.

Clarifications and Representation in Bid

Buyers may now seek clarifications and call for missing / lacking documents from Bidders, online through GeM portal, during the bidding process. This facility is available for all Bids with technical bid opening date after 12-08-2020.

Sellers whose Bid have been disqualified in technical evaluation by the Buyer may now review the reasons of rejection and raise an appeal against any incorrect disqualification within 48 hours after technical evaluation is completed by the buyer. Buyer will be required to respond to the appeal.

FILTERS

ADMINISTRATIVE



CUSTOM CATALOGUES

Custom catalogues created are visible here

[Choose GAR](#)

Showing 9 Results in Universal Category

Subtotal: ₹ 192,902,970.00

You Can Add More Items Of [Clone_gluestick4](#), [Computer Mouse Or Trackballs](#), [Pencil44](#), [Printer Ink Cartridges...](#) [3 More](#)

[PROCEED TO CHECKOUT](#)[VIEW ALL CART](#)[Click here to checkout](#)

Ask GeMmy

[PRODUCT COMPARE](#)[PRODUCT HISTORY](#)

[HOME](#) / [CREATE BID](#)

1. Specifications

Items (1)

Testing (12345)

Click here to download the specification document associated with the custom catalogue to cross verify the requirements.

Specification for testing

Specification Document

[Download](#)

* Please review your specifications and proceed.


[Save](#)

1. Specifications

2. Consignees/Reporting Officer

3. Details

Bid Start Date / Time


Bid Duration * 

(Number Of Days)

Bid End Date / Time *

(Select Duration Between 09:00 To 21:00)

Bid Opening Date / Time 

Bid Life Cycle (From Publish Date)  *

Bid Offer Validity (From End Date)  *

Will Be Defaulted To The Date/Time When Bid Is Published

Select Days

21

22

23

24

25


26

Days

Days

Days


Select the Bid Duration
(minimum 21 days and maximum 45 days)

Do You Want To Take This Bid To RA Post Technical Evaluation?  *

☐ Yes ☒ No

Inspection Required *

☐ Yes ☒ No

Bid Estimated Value 

192902970

Edit 

Document Required From Seller

☒ Yes ☐ No

Please select

Do You Want To Give Exemption To
Verified MSE? ⓘ

☐ Yes ☒ No

Do You Want To Give Exemption To
Verified Startups? ⓘ

☐ Yes ☒ No

Competent Authority Approval Document For Custom
Item Bid *

Choose File

[View Existing File](#)

(Max size: 5MB, Type: PDF)

☒ I am certified that I have apprised Competent Authority of the reasons for creating bid with custom catalog. After examining the GeM ARPTS the Competent Authority is satisfied that the procurement of the required item is not feasible from items / catalogues available in any of the existing categories in GeM even after addition of upto 5 parameters in the existing category specifications. I have obtained and uploaded the approval of competent authority for creating Custom Item

Click on the undertaking to proceed with
the custom catalogue based bid

's linked to your account.

Your Account already has a key pair associated with it. Please click on Save to proceed.

Save

Click here to save
and proceed

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[Right to Information](#)

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[Notifications](#)

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1. Specifications

2. Consignees/Reporting Officer 3. Details 4. EMD/ePBG Details 5. Splitting 6. T&C 

7. Verify OTP & Publish

Please validate all the data before proceeding to verify OTP.



I agree to the [Terms & Condition](#) of GeM.

Read the Terms and Conditions
carefully and click on the checkbox

Click here to verify and
publish the catalogue



Bid Document

Verify OTP & Publish



GeM
Government
e Marketplace

Efficient • Transparent • Inclusive