



Delhi University Computer Centre

University of Delhi

Delhi – 110 007

Government e-Marketplace (GeM) Registration Form

(Note: Please attach copy of approval by the Competent Authority)

Department / Centre / Faculty / Hostel Information

Division* _____

Street Address* _____

City* _____ State* _____ District* _____ Pin* _____

Buyer (Permanent Faculty/Section Officer & above)

First Name* _____ Last Name* _____

Mobile No. (Registered with UIDAI/Provided at the time of Aadhar Card Enrolment)* _____

Email ID* _____

Designation* _____

Consignee (Permanent Faculty/Section Officer & above)

First Name* _____ Last Name* _____

Mobile No. (Registered with UIDAI/Provided at the time of Aadhar Card Enrolment)* _____

Email ID* _____

Designation* _____

Paying Authority, if applicable (Permanent Faculty/Section Officer & above)

First Name* _____ Last Name* _____

Mobile No. (Registered with UIDAI/Provided at the time of Aadhar Card Enrolment)* _____

Email ID* _____

Designation* _____

Important Points:

1. All fields marked * are mandatory.
2. Approval of the names of Buyer, Consignee, and Paying Authority (if any) must be obtained from the Competent Authority before applying for GeM Account.
3. A Department is required to have a Buyer, and a Consignee Account. Further, same person can act as a Buyer and a Consignee both. However, Buyer OR Consignee can not be a Paying Authority.
4. Principal Investigator (PI) with Research Grant can become a Buyer and a Consignee both, OR may appoint Co-PI as a Consignee, if any.

Forwarded by:
Head of the Department
(Seal & Stamp)